



TAUHARA NORTH NO.2 TRUST SCHOLARSHIPS

Tauhara North No.2 Trust Scholarships (“Trust Scholarships”) are administered and distributed by Charitable Company Limited. Trust Scholarships are intended to increase the participation levels in tertiary education by reducing financial barriers.

Eligibility

- All registered Owners, descendants and whanau (excluding spouse/partners) as recognized by Tauhara North No.2 Trust are eligible to apply for a Trust Scholarship.
- Applicants must be undertaking or intending to undertake **full time tertiary level study**.
- Any programmes (i.e subject) of study will be considered.
- Applicants may apply for more than one scholarship per financial year but successful applicants will receive just **one** Undergraduate or **one** Post-Graduate level scholarship per financial year.

The Directors of CCL are not obliged to award any scholarship if in any year there is no candidate of sufficient merit. The decision of the Directors of CCL to award any scholarship is full and final.

Scholarship Categories and Values

Eight Trust Scholarships are on offer per financial year. *(A further two Ngati Tahu Scholarships (Undergraduate) are also available – see separate application forms).*

- **Six Undergraduate**

1 x Trust Undergraduate	\$10,000.00	per year for <u>up to three years</u>
2 x Trust Undergraduate	\$5,000.00	per year for <u>up to three years</u>
3 x Trust Undergraduate	\$5,000.00	<u>One Year</u>

- **Two Post-Graduate**

2 x Trust Postgraduate	\$5,000.00	<u>One Year</u>
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Overview

- Three-year scholarships are awarded to students enrolling in their first ever year of full-time undergraduate tertiary study.
- Payments for year two and year three of three-year scholarships are provisional on the receipt by CCL of:
 - Re-confirmation from the recipient that they are continuing with the academic programme for which the scholarship was awarded (if they are not, they must send CCL a “Change of Circumstances” form).
 - Academic transcripts showing the previous year of study was successfully completed and all papers passed.
- One-year scholarships can be applied for and awarded for any year of the undergraduate or post-graduate tertiary study being undertaken.
- Scholarships may be held concurrently with other awards from other sources.
- Each scholarship must be taken up in the year/s for which it is awarded.

Application process

- a. Applications must be completed and received by the CCL Grants Administration team no later than **31 January** in the year the academic study will commence.
- b. Applications for scholarships will be accepted from 1 August in the year preceding the year that academic study will commence.

Application Requirements

- a. Applicants must provide academic transcripts and academic history to date.
- b. Scholarships may be awarded provisionally by CCL Directors in cases where academic results are still outstanding. Confirmation of the scholarship being awarded will be provided upon CCL receiving the outstanding results showing academic capability.
- c. Applicants must provide an essay of 500-700 words; or a video about themselves outlining why they have chosen their programme of study, what they see as the benefits of tertiary study, and their educational aspirations for themselves, their whanau, hapu and iwi;
- d. Applications must contain an endorsement letter or written reference.
- e. Applicants will be advised if their application was successful within six weeks of the close-off date.
- f. Applicants will be required to declare on their application, that any scholarship funds awarded will be used to cover costs associated with full-time tertiary study¹
- g. Applications must be made on Tauhara North No.2 Trust Scholarship application forms.

Use of Funds by successful applicants

- a. All scholarships are intended to cover tuition fees in the first instance.
- b. Tuition fees will be paid directly to the education provider (CCL will pay upon receipt of the provider's invoice).
- c. In the case that the tuition fees for the academic year have already been paid to the education provider via Studylink (Student Loan), CCL will repay Studylink the tuition fees portion of the loan up to the value of the scholarship awarded.
- d. In the case that tuition fees are to be paid in two payments (e.g. semester one and then another in semester two), CCL will pay the first semester fees upon receipt of the providers invoice. The remaining funds will be withheld to use towards payment of second semester fees once the providers invoice is received.
- e. Any remaining funds after all tuition fees are paid will be paid immediately and directly to the student. Should the remaining balance be \$1,500 or more, CCL may request receipts or quotes that show the funds were used to cover costs associated with full-time tertiary study.
- f. If tuition fees have already been paid via another funding source, CCL Directors have the discretion to make payment for other costs identified by the student (i.e. course-related costs or accommodation). Payment will be made direct to the provider in the first instance; or to the student directly in the second instance.

Changes to circumstances

- a. In the case that a scholarship recipient changes their programme of study from that which was outlined in their application, they must immediately provide CCL Directors with a 'Tertiary Scholarship Change of Circumstances' form. The continued provision of the scholarship will be at the sole discretion of the Directors.

¹ Costs include the likes of accommodation; computer products; transport; text books; stationery.

- b. If a recipient opts to withdraw from study during the tenure of their scholarship, they must inform CCL Directors immediately.
- c. In the event that a scholarship recipient withdraws from the enrolled course within a timeframe that refunds will be made by the Tertiary education provider, refunds must come back to CCL.
- d. In the event that a scholarship recipient withdraws from the enrolled course AFTER the timeframe within which the provider will give refunds, it will be at the CCL Directors discretion whether they request the recipient pay back the funds to CCL.
- e. In the event that a scholarship recipient needs to put their study on hold, they must:
 - i. Advise CCL immediately using the 'Tertiary Scholarship Change of Circumstances' form.
 - ii. Provide the circumstances around the decision to CCL.
- f. CCL Directors will consider requests on a case by case basis and will advise their decision within six weeks of receiving the 'Change of Circumstances' form.

Recipient obligations

THREE YEAR SCHOLARSHIPS: UNDERGRADUATE

Recipients must present or provide a report on their progress at or for the Trust/CCL AGM each year (held on the third weekend of February every year).

ONE YEAR SCHOLARSHIPS: UNDERGRADUATES AND POST-GRADUATES

Recipients must present or provide a written report on their academic year to the CCL Directors no later than 31 March in the year following that which the scholarship was awarded.

Recipient Opportunities

All successful recipients of a Scholarship from CCL will be offered the opportunity to participate in the CCL Internship Programme.

Completed applications can be sent to:

Charitable Company Limited
PO Box 490
Taupō 3351

Or faxed to: 07 376 7539 or 0800 828 428

Or emailed to: team.grants@tauharano2.co.nz

Applications must be completed and received by the CCL Grants Administration team no later than 31 January in the year the academic study will commence.

LATE OR INCOMPLETE APPLICATIONS WILL BE DECLINED

CHARITABLE COMPANY LIMITED

(A subsidiary of Tauhara North No.2 Trust)



PO Box 490, Taupō 3351
93 Heuheu Street
Taupō 3330
Email: team.grants@tauharano2.co.nz
www.tauharano2.co.nz
Phone: 07 376 7533 : 0800 828 427
Fax: 07 376 7539 : 0800 828 428

TRUST SCHOLARSHIP APPLICATION FORM

Please tick which of the following scholarship/s you are applying for (applicants may apply for more than one Scholarship category but, if successful, will receive only one Scholarship).

Please tick the Trust Scholarship/s you wish to apply for:

Undergraduate

- \$10,000.00 per year for up to three (3) years
- \$5,000.00 per year for up to three (3) years
- \$5,000.00 for one year

Post-Graduate

- \$5,000.00 for one year

Applications must be completed and received by the CCL Grants Administration team no later than 31 January in the year the academic study will commence.

Applicants will be advised if their application was successful within six weeks of the close-off date.

Please complete all Sections

If you are completing this form on behalf of an under-18 year old please complete the following:

Your name: _____

Your relationship to the applicant: _____

Your daytime contact phone number: _____

***SECTION 1: APPLICANT'S DETAILS** *(Parent/Guardian must complete for applicants who are under 18 years of age)*

First Name: _____ Surname: _____

Gender: M / F Date of Birth: ____ / ____ / _____ Age: ____ Profile Number: _____

Residential Address: _____ Post Code: _____

Mailing Address if different to above: _____

_____ Post Code: _____

Email address: _____

Daytime phone number: _____

Alternative daytime phone number: _____

SECTION 2: EDUCATION DETAILS

Full Qualification name: _____

Level of Study: Undergraduate Post-Graduate (Please circle one)

Year of Study: 1st 2nd 3rd 4th 5th (Please circle one)

(Please note that the 3 year scholarships are only awarded to students enrolled or enrolling to undertake their first year of tertiary study).

Name of Tertiary Provider: _____

Tertiary Provider address details: _____

_____ Post Code: _____

Are tuition fees charged to undertake this Qualification? Yes/No (Please circle one)

If **yes**, how much are fees for the upcoming academic year? NZ\$ _____

If **no**, CCL Directors have the discretion to make payment for other study-related costs identified by the applicant. Payment will be made direct to the provider in the first instance; or to the student, in the second instance.

SECTION 3: ACADEMIC TRANSCRIPTS

Please outline below the Academic Transcripts you will be providing with your application

SECTION 4: ESSAY/VIDEO

Please complete and attach an essay of 500 – 700 words; or provide a link to a video about yourself, describing who you are, your educational history, outlining why you have chosen your programme of study, what you see as the benefits of university study, and your educational aspirations for yourself, your whanau, hapu and iwi.

Essay Attached YES/NO (Please circle one)

Video Provided YES/NO (Please circle one)

SECTION 5: ENDORSEMENT/WRITTEN REFERENCE

The endorser is asked to write and tell CCL why they believe the applicant should be awarded a scholarship. Please provide endorsement on separate piece of paper.

This must be completed by a Kaumatua or Kuia, Tutor or Teacher who is Māori, leader of a Māori community group or Iwi Representative of a Māori Authority. The endorser must know the applicant and may **not** be the applicants sibling, spouse, parent or grandparent.

Endorser's Title: _____ Endorser's Name: _____

Endorser's Signature: _____

Endorser's Contact No: () _____ Date: __/_____/____

SECTION 6: RECIPIENT OPPORTUNITY

If my application is successful I wish to be contacted to discuss the opportunity to participate in the CCL Internship Programme

YES/NO (Please circle one)

***SECTION 7: BANK ACCOUNT DETAILS:** *Payment details for payment of any scholarship funds remaining after tuition fees are paid directly to the provider or used to repay Student Loan for tuition fees.*

Amount Payable to: _____

NZ Bank Name: _____ Branch Name: _____

Account Name: _____ Account Number: _____

**Please provide a bank verified account number, deposit slip or internet banking print out if CCL does not already have this.*

***SECTION 8: DECLARATION** (Parent/Guardian must complete for applicants who are under 18 years of age)

- a. I authorise a Director or staff of CCL to discuss my circumstances with the writer of any supporting documentation or any other organisation relevant to my application.
- b. I understand that, should my application be successful, it remains provisional until such time as my enrolment is completed with the tertiary education provider and an invoice issued.
- c. If I am successful in receiving a ONE year scholarship, I agree to provide a written report on my academic year to the CCL Directors no later than 31 March in the year following that which the scholarship was awarded.
- d. If I am successful in receiving a THREE year scholarship, I agree to present or provide a report on my progress at or for the Trust/CCL AGM held each year on the third weekend of February, for the duration of the Scholarship period.
- e. I understand that, for three year scholarships, after the first year, previous year grades and re-confirmation of continuation in the academic programme for which the scholarship was awarded is required.
- f. I agree to advise the CCL Directors of any change in circumstances including change of address or course of study from that which the scholarships was granted for.
- g. I agree that, in the event I withdraw² from the enrolled course within a timeframe that the provider will issue refunds, all funds are to be returned to CCL.
- h. I understand that scholarships will be used to pay tuition fees direct to the provider or to repay Student Loan coverage of tuition fees in the first instance.
- i. I understand that if tuition fees have already been paid by another funding source (excluding Student Loan – see above), CCL Directors have the discretion to make payment for other study-related costs identified by myself. Payment will be made direct to the provider in the first instance; or to myself, the student, in the second instance.
- j. I confirm that any remaining scholarship funds received will be used to cover costs associated with full-time tertiary study³
- k. I confirm that all the information supplied in support of this application for a scholarship is accurate at the date of signing.

Applicant Name: _____

Applicant/Guardian Signature: _____ Date: ____/____/____

APPLICANT CHECKLIST

INFORMATION PROVIDED	YES (tick)
Scholarship type selected	
Applicant details complete	
Contact details provided	
Whakapapa details provided	
Education Provider and Course details complete	
Education Transcripts provided	
Tuition/Fees details complete	
Essay/Video provided	
Endorsement / written reference attached	
Recipient Opportunity complete	
Bank Details verification provided	
Signed Declaration	

² A copy of the official withdrawal form from the provider is required.

³ Costs include the likes of accommodation; computer products; transport; text books; stationery.